

GEORGIA STATE PROPERTIES COMMISSION CONTRACT RENEWAL LETTER



Landlord and Address

Date: _____

Lease Number: _____

FY: _____

Re: _____
Agency and Division

Ladies or Gentlemen:

The Lease Agreement ("Lease"), dated _____, by and between the _____ ("Landlord"), and STATE PROPERTIES COMMISSION ("Tenant"), for use by _____ division _____, of _____ square feet of _____ space located at _____, will expire on _____, 20__.

Article III of the Lease granted to Tenant the option to extend the Term for _____ (__) additional periods of ____ (__) year(s) each. Pursuant to this Article, Tenant desires to exercise this option therefore, extending the Term for a 12-month period beginning _____, and ending _____, under the same terms, conditions, covenants, agreements, and provisions, and stipulations of the Lease and at the monthly rental rate of \$_____.

Approved:

LANDLORD:

By: _____
Name: _____
Title: _____

TENANT:

STATE PROPERTIES COMMISSION

By: _____
Name: _____
Title: _____