

## NOTICE OF INTENT TO ADVERTISE

The State Properties Commission (“SPC”) is issuing this **Notice of Intent to Advertise** as a means to provide public notice in advance of posting a Request for Proposals (“RFP”) for the lease of administrative office space on behalf of the Georgia Department of Human Services – Division of Family and Children Services (“DFCS”). The State Properties Commission anticipates seeking approximately 95,000 square feet of office space in the form of a 15 to 20 year gross or modified gross lease. It is anticipated an RFP will be advertised on or around May 1, 2013. The RFP will be posted on the State Properties Commission’s Web-site.

Interested parties should be aware when considering a response to the RFP the SPC will limit consideration of proposed locations to only those properties that can meet the following minimum requirements:

1. The proposed site must be in Gwinnett County and must be within an eight (8) mile radius of the Gwinnett County Court complex on Langley Drive.
2. The proposed site must to be an existing building and be available for improvements no later than September 1, 2013.
3. The proposed site must be within 3/8<sup>th</sup> of a mile from a bus stop serviced by Gwinnett County Transit System.
4. The proposed site must have a minimum parking ratio of 5 parking spaces per 1,000 square feet of office space.

The State Properties Commission has engaged the firm Cassidy Turley to conduct a preliminary market survey of potentially available properties prior to the advertisement of the RFP. During this pre-advertisement period (April 12, 2013 through April 26, 2013) interested parties should direct all questions or request for information to the following persons:

**Kirk Diamond**  
Senior Managing Director  
Cassidy Turley  
171 17<sup>th</sup> Street, N.W.  
Suite 1400  
Atlanta, Georgia 30363-1032  
Telephone: (404) 682-3407  
[Kirk.Diamond@cassidyurley.com](mailto:Kirk.Diamond@cassidyurley.com)

**Christopher D. White**  
Senior Managing Director  
Cassidy Turley  
171 17<sup>th</sup> Street, N.W.  
Suite 1400  
Atlanta, Georgia 30363-1032  
Telephone: (404) 682-3405  
[Chris.White@cassidyurley.com](mailto:Chris.White@cassidyurley.com)

Upon issuance of the RFP, all communications **MUST** be directed as instructed in the RFP to the following person:

**Jeff Lacks**  
Director of Procurement Services  
GSFIC  
270 Washington Street, S.W.  
Atlanta, GA 30334  
Telephone: (404) 463-5740  
[Jeff.lacks@gfic.ga.gov](mailto:Jeff.lacks@gfic.ga.gov)

This Notice of Intent to Advertise is issued for informational purposes only and should not be construed as an actual Request for Proposals. Information provided in this notice is subject to change depending on the needs of the SPC.